



Prime People Plc

(Registered in England and Wales No:01729887)

Notice of Annual General Meeting 2020

Notice of the Annual General Meeting of the Company to be held at 2 Harewood Place, Hanover Square, London, W1S 1BX on Tuesday 22 September 2020 at 11.00am

Prime People Plc
2 Harewood Place
Hanover Square
W1S 1BX

24 August 2020

Dear Shareholder,

Annual General Meeting 2020 - Closed Meeting

You will find enclosed with this letter, a notice of annual general meeting (the "Notice") convening the forthcoming Annual General Meeting of Prime People plc (the "AGM") which will be held at 2 Harewood Place, Hanover Square, London W1S 1BX on Tuesday 22 September at 11.00am.

Under usual circumstances, the Board uses the AGM to communicate with shareholders and welcomes their participation. However, given the current circumstances in relation to Covid-19, the Board has made the decision that, for the safety and security of all involved, the AGM will be held as a closed meeting in accordance with the provisions of the Corporate Insolvency and Governance Act 2020. This means that the AGM will be convened with the minimum quorum of shareholders (facilitated by the Company) to conduct the formal business of the AGM. As such, shareholders and their proxies are unable to attend the AGM in person this year.

In light of this, you are strongly advised to appoint the Chairman of the meeting as your proxy to ensure that your vote is counted. You will find enclosed with this letter a proxy form for your use in respect of all resolutions to be proposed at the AGM.

Notice of AGM

Details of resolutions to be proposed at the AGM are included in the enclosed Notice, which are sent to shareholders in advance of the meeting in accordance with the Group's Articles of Association.

Notice of Publication of Annual Report

The Prime People Plc Annual Report 2020 will be published on the Company's website, www.prime-people.co.uk in late October 2020.

If you have elected to receive shareholder correspondence in hard copy, the Annual Report will be posted on or around 30 October 2020. Should you wish to change your election at any time, or if you wish to request a hard copy of the Annual Report, you can do so by contacting the Company on 020 7318 1785.

Yours sincerely



Donka Zaneva- Todorinski

Company Secretary